

Port St. Joe Redevelopment Agency
Board of Directors
City Commission Chambers

MEETING MINUTES
October 13th, 2015

The Mission of the Port St. Joe Redevelopment Agency is to serve the community by guiding redevelopment activities to create a vibrant downtown core and revitalized neighborhood, to improve quality of life, to commemorate history and culture, and to stimulate economic growth within the Agency's District.

ATTENDANCE

Rex Buzzett	Chair	(RB)	Present
Bo Patterson	Vice Chair	(BP)	Present
Ben Carnes	Director	(BC)	Absent
Kaye Haddock	Director	(KH)	Present
David Ashbrook	Director	(DA)	Present
Phil McCroan	Director	(PM)	Absent
William Thursbay	Director	(WT)	Absent
Bill Kennedy	Executive Director	(BK)	Present

Voting Key – (motion by / second by, votes for – votes against)

I. Call to Order - The meeting was called to order at 1:00 PM by Chair Rex Buzzett.

II. Citizens to Be Heard

A. None.

III. Consent Agenda

A. Minutes were provided for September 8th meeting, (DA/KH, 4/0).

IV. Agency Operations:

- A. **Financial oversight report for July, August and September**
- B. **Time sheet was provided for September**
- C. **2016 Budget was approved, (BP/DA, 4/0)**

V. Façade Grant Program

A. No Activity

VI. Project Status Report

- A. BK reported that the brochures are complete as far as changes being made and a draft map should be ready for review and approval soon. The billboard for Tallahassee was also approved. The board discussed the possibilities of putting off the actual advertisement/promotion until the keepers quarters were in better shape. The design can continue for future board review.
- B. FRDAP is complete for Washington Gym.
- C. USDA Open air information center is still waiting on a post obligation meeting to kick project off.
- D. PSJRA Obligations to the purchase of the Port Theatre is now complete.
- E. Phase V Landscaping is about finished with design so the project will go to bid soon.
- F. Lighthouse Keepers Quarters: BK is working on scope with Clay Smallwood of PRI.
- G. The George Core Park Master plan was approved with a couple of tweaks. This plan will be finalized and presented at the next meeting, (DA/KH)

VII. Old Business

- A. Trees/Irrigation at Washington Complex Playground: Scheduled for this week.

VIII. New Business

- A. BK discussed funding options for “Festival Street” which is the connection between Baltzell Ave. and Mrs. Zola Drive. One idea is Restore funds leveraged with TDC and PSJRA funds. Another option might be a USDA RBEG grant.
- B. The Web site for PSJRA is almost updated and will be on line soon.
- C. The board decided to change meeting times and dates to the first Tuesday of each month at 5:00 PM in the same place in city hall, (BP/KH).

IX. Meeting Adjournment

The meeting was adjourned at 2:00 PM (BP/DA, 4-0).

Approved:

Rex Buzzett, Chair